

**Minutes of a
Medical Faculty Executive Committee Meeting
September 12, 2005**

Present: C. Acebo, J. Diaz, J. Eisen, E. Harrington, D. Hixson, C. Jackson, J. Murphy, E. Nillni, J. Rich (Chair), S. Rounds, A. Salisbury, R. Smith, W. Wu

Dr. Rich opened the meeting at 8:08 a.m. and introductions followed. Minutes of the 7/11/05 meeting were approved as submitted.

The Chair announced that Philip Gruppuso is the new Associate Dean for Medical Education, a former chair of the MFEC. Dr. Rich hopes to invite Dean Gruppuso to visit with the MFEC in the near future.

Dean Rounds explained the background on current policies regarding promotion track change for senior level faculty and the need for some simplification of the current process. She presented the draft proposal for change in policy for promotion track changes for senior level faculty. MFEC members made suggestions for clarification of language in several areas. There was discussion of whether track change and promotion could occur simultaneously. The group recommended that the processes remain separate.

It was moved and seconded that the draft proposal be endorsed by the MFEC with the suggested wording changes. The motion was passed unanimously.

Dean Rounds thanked the MFEC for their assistance with the CMFA election, informed them about the candidates, and noted the deadline for voting is the end of this week. She would like the MFEC's assistance with revisions to Brown's Medical School Handbook and asked if they would view it on the Web. Dean Rounds would appreciate their comments by e-mail as soon as possible so she can have the final draft ready by September 22.

Draft revisions to the MFEC charge and composition were discussed. It is proposed that MFEC membership be increased by one faculty member in the Clinician Educator track. Questions were raised as to whether or not the General Assembly mentioned in the charge still exists; a question for Russell Carey, Vice President and Secretary of the University. The charge states that the MFEC "shall report to the Medical Faculty in person or by mail and/or internet on a regular basis." Is this function being met to the MFEC's satisfaction? Perhaps this should be an item for discussion at a future MFEC meeting. Discussion ensued about the comparison between the FEC and MFEC's responsibilities after which some changes were made to the proposed language in the MFEC charge. The edited version will be sent to Russell Carey for input after which the MFEC will review it again for final approval. The final draft will then be forwarded to the FEC after which a motion to revise the Faculty Rules will be presented at a faculty meeting.

The meeting was adjourned at 9:20 a.m.

Respectfully submitted,

Cheryl A. Moreau
Secretary

